

MSc (Rehabilitation Science)

Course-based Online Option

Program Information

Joyce Tryssenaar, Coordinator

Welcome

Welcome to the Online course-based option of the M.Sc. (Rehabilitation Sciences) Program at McMaster University. My name is **Joyce Tryssenaar** and I am the Coordinator of the Online Option. **I will be your faculty advisor** while you are in the program so please do not hesitate to let me know your concerns or questions [tryssen@mcmaster.ca].

This booklet has been developed as a resource for you during your time in the program. Please review it in its entirety and keep it handy as some sections are more pertinent as you progress through the program. You should also review the Rehabilitation Graduate Student Handbook for specific policies and procedures available at:

[http://www.srs-mcmaster.ca/Portals/20/RS%20Grad%20Studies/RS%20Booklet%20\(Linda\)%202010.pdf](http://www.srs-mcmaster.ca/Portals/20/RS%20Grad%20Studies/RS%20Booklet%20(Linda)%202010.pdf)

Contents

Program Requirements.....	1
McMaster Registration	2
UBC Registration	3
Online Orientation	4
Textbook Orders and Custom Course Materials.....	5
McMaster Email Account.....	6
Electives	7
Electives: Process	8
The Scholarly Paper – RS 730.....	9
Library Information	10
Appendix 1: UBC Registration Form	11
Appendix 2: List of Approved Electives.....	12

Program Requirements

McMaster/UBC Partnership

The MSc (RS) Online program has been developed in partnership with UBC. Both universities offer the first 5 required courses in the program jointly - McMaster in the MSc (RS) degree program and UBC in their MRSc Program. Because we use the UBC platform for these courses learners need a UBC student number and access to their platform. See [p. 5 for UBC registration procedure](#).

Required Courses:

The five required courses are as follows:

RS705 (UBC course #RHSc501) – you must take this course first and then can choose courses in any order that are available*

RS706 (UBC course #RHSc505)

RS708 (UBC course #RHSc503)

RS709 (UBC course #RHSc507)

RS710 (UBC course #RHSc509)

Elective Courses:

You are also required to take 2 electives which have been approved by the Program Coordinator (Joyce Tryssenaar). These electives can be taken on site at McMaster, or at other universities offering online courses. For more information regarding [electives please see p. 7](#).

The Scholarly Paper:

The final course requirement is RS730 The Scholarly Paper. This course is a full (2 term) course and is usually the culminating activity in the program. For more information regarding [The Scholarly Paper, please see p. 9](#).

*Exception: If you are a learner at GBCC or BCIT, you need to follow the course path as identified in your welcome email.

McMaster Registration

1. You will need to register for RS 705/RHSc 501 through SOLAR at McMaster and pay your tuition when it opens for registration between **December 1 – December 22, 2011.**
2. In order to register on SOLAR, you need to go to your MUSGI account here:
<https://adweb.cis.mcmaster.ca/cis/ahtml/login.htm>
Click on MUGSI on the left hand side, login with your personal Mac ID and password. Once you are in, click on SOLAR under "hot links" and choose Graduate Student Registration/Course Selection.

UBC Registration

Because this is a joint program with UBC, there are a number of steps you must complete in order to be registered in the courses at UBC and at McMaster.

1. All required courses are offered through the WebCT Vista platform at UBC. Therefore, part of your registration procedures requires you to obtain a UBC student number and a UBC campus wide login (CWL). These are both important components you need before you begin to participate in the actual courses. The following link will lead you to UBC Access Studies. Please complete the online form and this will give you a UBC reference number. Once your application has been approved, your reference number will then become your UBC student number. There is no fee associated with this process. Please make note on the form that you are a McMaster student and this is part of your registration procedure. (When you toggle down to answer "What are your academic goals and what course(s) are you interested in studying?" please indicate that you are a McMaster University Student.)

<https://secure.students.ubc.ca/nondegree/apply.cfm>

2. After you have received your UBC student number or reference number, you will need to sign up for a campus wide login (CWL). You must have a UBC Campus Wide Login (CWL) ID to access the courses through WebCT Vista. Prior to creating your CWL you should have your UBC student/reference number ready. Initially your assigned Student Service Center password will be your birthday typed in as YYMMDD. For example, if your birthday is November 6, 1977 then you would type 771106. To begin, go to the following website and follow the instructions:

<https://www.auth.cwl.ubc.ca/auth/login?serviceName=ytestssc&serviceURL=https://ssc.adm.ubc.ca/sscportal/servlets/SRVSSCFramework>

3. Once you have received your UBC student number and CWL, you will need to complete the form **(Appendix 1)** by December 2, 2011 and return it to Laura Jakubczyk who provides the staff support for the Online Program (jakubcl@mcmaster.ca). We recommend that all new students enroll in RS 705/RHSc 501 for their first course so please indicate that on the form. If you are interested in taking more than one course in the Winter Term please email Joyce Tryssenaar (tryssen@mcmaster.ca) directly to discuss what is available. After you have completed RS 705/RHSc 501 you can then take courses in any order depending on when they are offered. Please indicate Spring/Summer choices (**Note** - you are not required to take a spring/summer course but you may if you wish to) on the form also.

Online Orientation

An **Online** orientation to online learning will be held from December 12 - 23, 2011. This orientation is for all new students and has been very effective in enhancing student comfort and learning in an online system. Even if you are accustomed to this style of learning, the content information will help you become familiar with the course and system requirements. You will receive more detailed information regarding the orientation by email prior to the start date. **It is a program requirement that you complete this orientation prior to your first class.**

Textbook Orders and Custom Course Materials

1. Required textbooks and custom courseware can be ordered through the UBC bookstore after December 15, 2011. It can take up to 3 weeks to receive your order so do complete this step **no later than December 15, 2011**.
2. Order the text and CCM for RHSc501 (that is the UBC course equivalent for RS705).
3. To order please go to the UBC Bookstore Order Form at http://w4.bookstore.ubc.ca/cgi-bin/olt/olt_selector_cbm.cgi

McMaster Email Account

1. If you currently use a hotmail, gmail or any 'free' email account, you need to activate your McMaster email account as the online platform can refuse entry to 'free' users. The program will not send information to any email account other than your McMaster email account.
2. Go to: <https://adweb.cis.mcmaster.ca/cis/ahtml/login.htm> to set up your McMaster email account.
3. Forward your McMaster email address to Laura Jakubczyk jakubcl@mcmaster.ca.
4. McMaster contacts students via their McMaster email address, so this step is **MANDATORY**.

Electives

All students in the part-time course-based M.Sc.(RS) program are required to take 5 required courses and 2 electives. Electives may be taken at any university but must be approved by the Coordinator (Joyce Tryssenaar) prior to enrolment. There are a number of electives which have been pre-approved and are identified in the Graduate Calendar. I have also attached an updated list ([appendix 2](#)) for your information. Please inform the Coordinator prior to enrolling in an elective course.

Each university has different admission requirements and the paperwork usually takes quite a long time so you need to explore what is required well in advance.

1. McMaster process: If you plan to take an onsite or online elective through McMaster, you would just register for that course when it is offered unless there are restrictions (such as permission of the instructor).
2. UBC process: If you plan to take an elective through UBC please contact Andrea Walus andrea.wallus@ubc.ca for information regarding that process. You need to let her know at least one semester prior to taking a UBC elective as UBC gives priority to UBC learners.
3. Ontario Universities: If you want to take an elective at another Ontario university you are required to apply as an Ontario Visiting Graduate Student (OVGS). The process can be lengthy so you need to plan well in advance of taking one of these courses. The contact person for this process is Linda Wilson at wilsnl@mcmaster.ca.
4. Any other university: If you are choosing an elective from the approved list you apply directly to that university as a post-degree learner. If you wish to explore a course that is not listed you may, but you need to send the Coordinator the course outline and a request for the course to be approved [prior to applying](#) for the course.

****IMPORTANT**: If you are taking an elective at any other university other than McMaster you must still register for the MSC(RS) Program on SOLAR that semester but not for a course. This maintains your enrolment in the program.

Electives: Process

Prior to taking an elective:

1. Inform Coordinator of your chosen electives.
2. If not on the approved list send a course syllabus to the Coordinator for approval PRIOR to taking the course.
3. Apply to the university offering the course.
4. Register on SOLAR in the MSc (RS) Program for that semester – NOT a course.

After you complete the course:

1. Forward a copy of your transcript to Linda Wilson wilsnl@mcmaster.ca at SGS.
2. Inform the Coordinator you have completed the course.
3. The Coordinator writes a letter to SGS indicating this elective is part of your MSc(RS) program requirements.

The Scholarly Paper – RS 730

- Throughout the program you will encounter issues/ideas/practices that you may be interested in exploring further. Keep track of these possible topics for your Scholarly Paper.
- About one year prior to graduation, you should begin to narrow your topic area. You should have completed most of your courses. Let the coordinator know your topic the term before you hope to begin RS730.
- The Coordinator recruits a faculty advisor from the SRS faculty who has expertise and interest in your topic area.
- You work with the advisor to develop your proposal.
- The Proposal Document can take approximately 6-8 weeks to complete. It is submitted to the RSCC for approval
- It can take two weeks for feedback from the RSCC as edits and changes may take some time.
- **Paper:**
- You have 16 weeks from approval to submit your paper. Evaluators have 2 weeks to submit the grade. You will receive official notification of the grade and the evaluator's comments usually within one month.
- **You will receive an RS730 handbook** prior to beginning the course. You can also review the information regarding the course in the Rehabilitation Graduate Student Handbook

****RS 730 is a two-term course. When you register for this course on SOLAR via MUGSI**

(<https://adweb.cis.mcmaster.ca/cis/ahtml/login.htm>), you need to choose the term in which you will complete the course, NOT the term in which you begin the course. For example, if you begin the scholarly paper in the Fall term, you need to choose the Summer term on your course selection.**

Library Information

Reduced Library Services over Summer Months

You will have access to the UBC library once you are a registered student. This includes access to all licensed on-line resources, reference assistance, interlibrary loan requesting, interbranch document delivery and in-person borrowing. Free document delivery to your home is not available but can be purchased. Fees are listed at: <http://www.library.ubc.ca/home/docdel.html#fees>

*Once you have completed the required courses, unless you are taking an elective at UBC, you will no longer have access to their library.

Because you are McMaster students, you have access to the McMaster University library system also:

Neera Bhatnagar, BSc, MLIS

Reference Librarian

Health Sciences Library

HSC 2B30

905-525-9140 ext 23775

E-mail: bhatnag@mcmaster.ca

Neera is the Reference Librarian in the Health Sciences Library and is also the Education Liaison for the School of Rehabilitation Science.

Appendix 1: UBC Registration Form

PERSONAL INFORMATION		
Last or Family Name:	First or Given Name:	Middle Initial:
Address:		City:
Province/State:	Postal Code:	Country:
Telephone Number: ()		Email Address:
Date of Birth (YYMMDD):		Citizenship:
McMaster University Student #:		
UBC Student #:	UBC Campus Wide Login ID (CWL):	
COURSE SELECTION(S) Please check [X] the course(s) in which you wish to register.		
COURSE	Winter 2012	Spring/summer 2012
RHSC 501 (RS705): Evaluating Sources of Evidence*	*	
RHSC 505 (RS706): Measurement in Practice*	*	
RHSC 503 (RS708): Reasoning and Decision-Making*	*	
RHSC 507 (RS709): Developing Effective Rehabilitation Programs		*
RHSC 509 (RS710): Facilitating Learning in Rehabilitation Contexts	*	
RS712: Therapeutics for Advanced Practice Musculoskeletal Care	*	
**RS771: Work Organization and Health	*	
<ul style="list-style-type: none"> • * Indicates course will be offered in the term • Winter term January 3 – March 30. (There is no break in the winter term.) • Spring/summer term April - July • **with sufficient enrolment 		
Signature of Applicant:		Date:
Note: If you send this form in as an email, receipt of your registration form will be taken as your declaration.		
IMPORTANT NOTE: Please send your completed form to McMaster, School of Rehabilitation Sciences by email (jakubcl@mcmaster.ca) or fax: 905-524-0069 Att'n: Laura Jakubczyk by December 2, 2011		

Appendix 2: List of Approved Electives

1. McMaster:

- a. On-site 700 courses (see website for details): 700, 701, 702, 703, 707, 720, 725
- b. RS 704* / Independent Study in Rehabilitation Science, Program Coordinator and Faculty. This course is designed to allow students to tailor their learning by selecting topics in Rehabilitation Science and to do advanced work in this area. The topic must not be covered in-depth in any other Rehabilitation Science course. Under the guidance of a faculty member the student will critically examine the pertinent literature. The course may be taken only once during the student's graduate studies. **If you are considering this option please contact the coordinator (Joyce Tryssenaar) to get further information regarding the process.**
- c. *3. RS771 Work Organization and Health – Spring 2012. A minimum of 6 learners are required for this course to run. [McMaster online course]
- d. RS 711 and RS 712 - Advanced Practice courses have been developed for rehabilitation practitioners with a minimum five years of musculoskeletal clinical practice and permission of the instructor. These courses will be offered in Spring/Summer 2011 [RS711] and Spring/Summer 2012 [RS712]. You will be required to be onsite 1 day biweekly usually. **Please email Dr. Joy MacDermid (macderj@mcmaster.ca) if you are interested in taking these courses as permission of the instructor is required.**

2. Dalhousie:

OCCU 5042.03: Community Development For Occupational Therapists, (13 weeks)

OCCU 5030.03: Advanced Research Theory and Methods for Occupational Therapists (13 weeks)

OCCU 5010.03: Advanced Studies on Enabling Occupation (13 weeks)

3. UBC:

RHSc 581 Writing to Enhance Practice

RHSc 583 Applying Research to Practice (you must take 2 of these courses for a half-credit)

4. Athabasca University

MHST/NURS 620 Culture & Health: Critical Perspectives

PSYC 689 Learning Disabilities: Issues and Interventions

MHST/NURS 602 Transforming Healthcare through Informatics

MHST 621 Organizational Change

MHST 604 Coaching and Leading: The Human Side of Change

5. Ontario Training Centre in Health Services and Policy Research (OTC) courses – go to <http://www.otc-hsr.ca> to see course details – this site is notorious for not being updated. So if you are interested you are best to email the instructor right away to confirm when it is being offered...

- a) Canadian Health Care System: Organization and Policy.
- b) Knowledge Production.
- c) Knowledge Transfer.
- d) Mixed Methods in Health Services and Policy Research.
- e) Introduction to Qualitative Methods for Health Services and Policy Research.
- f) Performance Measurement in Health Services Research.
- g) Work Organization and Health. (McMaster Spring/Summer)
- h) Health Policy-Rural and Northern Health.
- i) Survey Methods.
- j) Program Planning and Evaluation.
- k) Canadian Health Policy in Comparative Perspective.